

# INTERNAL TITLE 5 VACANCY ANNOUNCEMENT

<b>Announcement Number:</b>	<b>2006-147</b>	<b>Opening Date:</b>	<b>09/21/2006</b>	<b>Closing Date:</b>	<b>10/13/2006</b>
<b>Position/Position Number:</b>	<b>MEDICAL TECHNICIAN, GS-645-4 (#4937A)</b>	<b>Organizational Location:</b>	<b>PATHOLOGY AND LABORATORY MEDICINE SERVICE Waco</b>		
<b>Salary Range:</b>	<b>\$25,338– \$32,944 per annum (INCLUDES 12.52% LOCALITY COMPARABILITY PAY)</b>	<b>Area of Consideration:</b>	<b>CURRENT PERMANENT EMPLOYEES OF CTVHCS &amp; VCS</b>		

## **Duties and Responsibilities:**

**Hours of Duty: 5:00am – 1:30pm (Irregular Tour) Monday - Friday.** Incumbent serves as a Medical Technician generalist with responsibility for performing phlebotomy, accessioning specimens, and preparing specimens for analysis. Performs a variety of routine laboratory procedures including volumetric measurements, gravimetric measurements, preparation of solutions, and centrifugation. Properly saves and stores body fluid material for present and future testing. Makes decisions regarding what needs to be done or re-examined by analyzing, interpreting, and evaluating collection techniques and specimen characteristics. Works closely with a hospital-wide computer system including accessioning specimens, entering and retrieving results. This involves phone and face-to-face communication with physicians, nurses and clerks. Instructs medical technology students in the collection and handling of specimens. It is preferred that the applicant be nationally certified with one of the following PBT or appropriate degree or equivalent, appropriate scientific coursework, and one year laboratory specialty specific training.

## **Qualification Requirements:**

Qualifications are derived from the Office of Personnel Management Handbook, Group Coverage Qualification Standards for Technical and Medical Support Positions available in Human Resources Management Service. At the GS-4 level, must have 6 months general experience and 6 months specialized experience OR 2 years above high school with courses related to the occupation. Specialized experience is that which has equipped the applicant with the particular knowledge, skills, and abilities to perform successfully the duties of the position and which is typically in or related to the work of the position.

## **Rating and Ranking:**

Qualified candidates will be rated and ranked on the following knowledge, skills, and abilities:

- Knowledge of basic laboratory procedures in the areas of specimen collection, accessioning and processing.
- Knowledge of laboratory equipment used in specimen collection and processing.
- Ability to communicate orally and to interact using good interpersonal skills with a wide variety of people.

## **How to apply:**

Permanent employees who wish to be considered for this position must obtain necessary forms through the internet address: <http://www.central-texas.med.va.gov/HRMS/forms.htm>. **VA FORM 5-4078 MUST BE RECEIVED IN HRMS, TEMPLE, BY CLOSE OF BUSINESS ON CLOSING DATE OF ANNOUNCEMENT. VA FORMS 5-4676A AND 5-4667B MUST BE RECEIVED WITHIN SEVEN (7) CALENDAR DAYS AFTER THE CLOSING DATE OF ANNOUNCEMENT. Attachments other than those required will be destroyed.** Refer all questions to Lili A. Sims, Human Resources Specialist at extension 40785.

**NOTE:** This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the specialist listed above. The decision on granting accommodation will be on a case-to-case basis.

**NOTE: This is a DESIGNATED RANDOM DRUG Testing position. SELECTEE will be subjected to random drug tests.**

**Official Personnel Folder (OPF) Update:** It is your responsibility to assure that your Official Personnel Folder (OPF) is current and shows all work experience and credentials prior to the closing date of the announcement.

THIS IS A **BARGAINING** UNIT POSITION.

CTVHCS IS A **SMOKE-FREE** ENVIRONMENT.

IF PATIENT NEEDS ARISE, THE INCUMBENT OF THE ABOVE POSITION MAY BE REASSIGNED WITHIN THE CENTRAL TEXAS VETERANS HEALTH CARE SYSTEM.

EQUAL EMPLOYMENT OPPORTUNITY: ACTIONS TO FILL THIS POSITION WILL NOT BE BASED ON DISCRIMINATORY FACTORS, WHICH ARE PROHIBITED BY LAW.